

# AAAIS TRANSCRIPT RELEASE AUTHORIZATION

(For Rising Grades 5 – 12)

**Instructions to parents/legal guardians:** Please complete the top portion of this form and ask the appropriate personnel at the applicant's current school to release the following for your child to the school(s) whose box(es) you have checked below:

- |   |  |
|---|--|
| <input type="checkbox"/> 1. Complete school record for the current year and prior two years | <input type="checkbox"/> 3. All standardized test results          |
| <input type="checkbox"/> 2. Complete discipline record                                      | <input type="checkbox"/> 4. Principal and teacher evaluation forms |

**Applicant's Name:** \_\_\_\_\_ **Applying to Grade:** \_\_\_\_\_  
   (First)                                   (Middle)                                   (Last)

**Current School:** \_\_\_\_\_ **School Phone Number:** \_\_\_\_\_

**School Address:** \_\_\_\_\_

I, the undersigned, authorize you to release to the school(s) checked below a **certified copy** of my child's **complete transcript (including grades, credits, discipline record, and all standardized test results for the current year and two years prior)**. I also authorize you to send all end-of-year scores immediately upon availability. I understand that the school record, end-of-year scores, and the enclosed evaluation form become the confidential property of the school(s) and **are not subject to parental review**.

\_\_\_\_\_ Signature of Parent or Legal Guardian \_\_\_\_\_ Date \_\_\_\_\_

## IMPORTANT – SCHOOLS PLEASE READ

The Atlanta Area Association of Independent Schools (AAAIS) has created common transcript release and evaluation forms to make your efforts easier. We suggest that a copy of the completed evaluation form be placed in the student's file. Please note that the English/language arts and math forms are to be completed by the student's **current teachers**. If more than one of the schools listed below is checked, you will be able to copy the forms in the student's file and mail them to the school. These forms are to be used for applicants to Grades 5 - 12.

### PARTICIPATING AAAIS SCHOOLS

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> <b>Academe of the Oaks</b><br>146 New St.<br>Decatur, GA 30030                         | <input type="checkbox"/> <b>Heritage Preparatory School</b><br>1700 Piedmont Ave. NE<br>Atlanta, GA 30324         | <input type="checkbox"/> <b>Porter Academy</b><br>200 Cox Road<br>Roswell, GA 30075                               |
| <input type="checkbox"/> <b>Atlanta Girls' School</b><br>3254 Northside Pkwy.<br>Atlanta, GA 30327              | <input type="checkbox"/> <b>High Meadows School</b><br>1055 Willeo Rd.<br>Roswell, GA 30075                       | <input type="checkbox"/> <b>St. Benedict's Episcopal School</b><br>2160 Cooper Lake Rd. SE<br>Smyrna, GA 30080    |
| <input type="checkbox"/> <b>Atlanta Country Day School</b><br>8725 Dunwoody Pl. Ste. 2<br>Atlanta, GA 30350     | <input type="checkbox"/> <b>Holy Innocents' Episcopal School</b><br>805 Mt. Vernon Hwy. NW<br>Atlanta, GA 30327   | <input type="checkbox"/> <b>St. Francis School</b><br>9375 Willeo Rd.<br>Roswell, GA 30075                        |
| <input type="checkbox"/> <b>Atlanta International School</b><br>2890 North Fulton Dr.<br>Atlanta, GA 30305      | <input type="checkbox"/> <b>The Howard School</b><br>1192 Foster St.<br>Atlanta, GA 30318                         | <input type="checkbox"/> <b>St. Francis High School</b><br>13440 Cogburn Rd.<br>Alpharetta, GA 30004              |
| <input type="checkbox"/> <b>Ben Franklin Academy</b><br>1585 Clifton Rd.<br>Atlanta, GA 30329                   | <input type="checkbox"/> <b>King's Ridge Christian School</b><br>2765 Bethany Bend<br>Alpharetta, GA 30004        | <input type="checkbox"/> <b>St. Martin's Episcopal School</b><br>3110-A Ashford Dunwoody Rd.<br>Atlanta, GA 30319 |
| <input type="checkbox"/> <b>Brandon Hall School</b><br>1701 Brandon Hall Drive<br>Atlanta, GA 30350             | <input type="checkbox"/> <b>Landmark Christian School</b><br>50 SE Broad Street<br>Fairburn, GA 30213             | <input type="checkbox"/> <b>Trinity School</b><br>4301 Northside Pkwy.<br>Atlanta, GA 30327                       |
| <input type="checkbox"/> <b>The Children's School</b><br>345 Tenth St. NE<br>Atlanta, GA 30309                  | <input type="checkbox"/> <b>The Lovett School</b><br>4075 Paces Ferry Rd. NW<br>Atlanta, GA 30327                 | <input type="checkbox"/> <b>The Walker School</b><br>700 Cobb Pkwy. N<br>Marietta, GA 30062                       |
| <input type="checkbox"/> <b>Chrysalis Experiential Academy</b><br>10 Mansell Court E, #500<br>Roswell, GA 30076 | <input type="checkbox"/> <b>Mill Springs Academy</b><br>13660 New Providence Rd.<br>Alpharetta, GA 30004          | <input type="checkbox"/> <b>Wesleyan School</b><br>5405 Spalding Dr.<br>Peachtree Corners, GA 30092               |
| <input type="checkbox"/> <b>Cumberland Academy of GA</b><br>650-A Mt. Vernon Hwy. NE<br>Atlanta, GA 30328       | <input type="checkbox"/> <b>Mount Vernon Presbyterian School</b><br>471 Mount Vernon Hwy. NE<br>Atlanta, GA 30328 | <input type="checkbox"/> <b>The Westminster Schools</b><br>1424 West Paces Ferry Rd.<br>Atlanta, GA 30327         |
| <input type="checkbox"/> <b>Eaton Academy</b><br>1000 Old Roswell Lakes Pkwy.<br>Roswell, GA 30076              | <input type="checkbox"/> <b>Notre Dame Academy</b><br>4635 River Green Pkwy.<br>Duluth, GA 30096                  | <input type="checkbox"/> <b>Whitefield Academy</b><br>1 Whitefield Dr.<br>Mableton, GA 30126                      |
| <input type="checkbox"/> <b>The Galloway School</b><br>215 W. Wieuca Rd. NW<br>Atlanta, GA 30342                | <input type="checkbox"/> <b>Pace Academy</b><br>966 West Paces Ferry Rd.<br>Atlanta, GA 30327                     | <input type="checkbox"/> <b>Woodward Academy</b><br>1662 Rugby Ave.<br>College Park, GA 30337                     |
|   | <input type="checkbox"/> <b>The Paideia School</b><br>1509 Ponce de Leon Ave.<br>Atlanta, GA 30307                |   |